



Community Montessori & Dimensions Collaborative School

MINUTES

**Regular Board Meeting
Element Education, Inc.
January 26, 2024
11:30 A.M. Closed Meeting
12:00 P.M. Public Meeting**

BOARD MEMBERS

**Jared Sinclair – President (June 2024)
Barbara Rohrer - Vice President (December 2024)
Tim Tweeten – Board Clerk (December 2024)
Rosella Childers (June 2024)
Aisha Williams (December 2024)
Cecilia Williams (June 2024)**

NON-VOTING MEMBERS

Terri Novacek – Executive Director

LOCATION

**1441 Montiel Road #143
Escondido, CA 92026**

**1816 Oak Hill Drive
Escondido, CA 92026**

**3751 Mary Lane
Escondido, CA 92026**

**12370 Adobe Ridge Rd
Poway, CA 92064**

**4646 Mission Gorge Place
San Diego, CA 92120**

**1800 North Broadway
Escondido, CA 92026**

**9580 Carlton Hills
Santee, CA 92071**

**6797 Embarcadero Lane
Carlsbad, CA 92011**

1. OPENING PROVISIONS

1.a. Call to Order and Roll Call

11:32 p.m.

Members present: Childers, Rohrer, Sinclair, T. Tweeten, C. Williams

Members absent: A. Williams

Secretary: Novacek

Recording Secretary: Michaels

1.b. No public comments related to closed session.

1.c. Adjourned to Closed Session

A. Williams arrived during Closed Session.

2. CLOSED SESSION

3. PUBLIC SESSION

12:03 p.m.

3.a. Call to Order and Establishment of Quorum

3.b. Mr. Sinclair led the Pledge of Allegiance.

3.c. Approval of Agenda

MSC (Childers/C. Williams) to approve the agenda. Motion passed (6-0)

Ayes: R. Childers, B. Rohrer, J. Sinclair, T. Tweeten, A. Williams, C. Williams **Nays:** None **Abstain:** None



Community Montessori & Dimensions Collaborative School

3.d. Mr. Sinclair reported there was no action taken during the closed session.

4. RECOGNITIONS AND PRESENTATIONS

4.a. Mr. Johnson recognized Rob Vetter, Educational Facilitator for starting the Friday farm-school program and his continuous effort in recruiting new students. Mr. Johnson recognized Mr. Werner for leading the Chicano Park field trip and for creating new learning opportunities for our students.

4.b. Mr. Otte presented his report on updates and activities within CM.

4.b.1. Mr. Otte shared the Local Control and Accountability Plan (LCAP) Midyear Report with the Board.

4.c. Mr. Johnson presented his report on updates and activities with DCS.

4.c.1. Mr. Johnson shared the Local Control and Accountability Plan (LCAP) Midyear Report with the Board.

5. COMMUNICATIONS - Agenda and Non-Agenda Items

5.a. There were no public comments.

5.b. Mr. Sinclair thanked Ms. Michaels for completing the Community Montessori brochure project.

6. APPROVAL OF CONSENT ITEMS

6.a. Approval of Regular Board Meeting on December 8, 2023.

6.b. Approval of Check Run for November 2023

6.c. Approval of Check Run for December 2023.

MSC (C. Williams/A. Williams) to approve the consent items. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Mr. Tweeten, Ms. A. Williams, C. Williams **Nays:** None
Abstain: None

7. INFORMATION ITEMS - NO ACTION

7. a. Chief Business Officer Report

1. Mr. Miller presented the current financial information for Community Montessori and Dimensions Collaborative School.
2. Mr. Miller reported staff are evaluating the cost of the current backup system and exploring different ways to optimize storage and cost.

7. b. Director of Human Resources Report

1. Ms. Sihota provided a written report on recent hires and current openings.
2. Ms. Sihota provided a written report on employees who engaged in formal professional learning since the last board meeting. Ms. Espinoza shared a presentation about her recent professional learning workshop, *Shared Inquiry with Junior Great Books*, and Ms. Lawler shared a presentation about the most recent Equity Conference staff attended.



Community Montessori & Dimensions Collaborative School

7. c. Chief of Operations Officer Report

1. Mr. Yung reported the City of Santee has agreed to do an ADA internal plan check and it includes the drainage improvements, staff is working on upgrading the water heaters and the installation of janitorial sinks at the Oak Hill and Mission Valley learning centers, staff is working on replacing the front door at the Mary Lane Learning Center, and staff is looking into the possibility of installing turf at the Carlsbad Learning Center.

2. Mr. Yung reported staff is working on the resource management plan for next year.

7. d. Executive Director Report

1. Ms. Noveck reported charter school leaders were invited to be part of the Superintendent Search Committee, the CM presentation to SDCOE Board went well and the Dimensions presentation is scheduled for February, a new charter division leader has been hired, and school site visits are scheduled for March.

2. Ms. Novacek reported Greg Hawkins, DCS Academic Counselor, is working on creating pathways for child development and K-12 education.

3. Ms. Novacek reported staff is working on creating an onboarding mentor checklist and staff is conducting PLPR midyear reviews.

4. Ms. Novacek reported on February 28th Element Education will host the next Carlsbad Education Committee meeting at the Community Montessori Carlsbad Learning Center, staff has been trying to reach out to invite legislators to events, and staff received a huge response for the first Element Education book club that will begin on February 1st.

5. Ms. Novacek shared a draft of the 24-25 calendar with the Board.

8. BOARD ELECTIONS:

8.a. Ms. Sinclair asked for nominations for Clerk of the Board.

1. Mr. Sinclair nominated Mr. Tweeten to be Clerk of the Board.
2. Ms. A. Williams seconded the nomination.
3. No further nominations occurred.
4. The vote was unanimous for Mr. Tweeten to be Clerk of the Board.

8. b. Mr. Sinclair asked for nominations for Vice President of the Board.

1. Ms. Childers nominated Ms. Rohrer to be Vice President of the Board.
2. Mr. Tweeten seconded the nomination.
3. No further nominations occurred.
4. The vote was unanimous for Ms. Rohrer to be Vice President of the Board.

9. c. Mr. Sinclair asked for nominations for President of the Board.

1. Ms. A. Williams nominated Mr. Sinclair to be President of the Board.
2. Ms. Rohrer seconded the nomination.
3. No further nominations occurred.
4. Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. A. Williams, Ms. C. Williams voted for Mr. Sinclair to be President of the Board. Mr. Sinclair abstained.



Community Montessori & Dimensions Collaborative School

9. ACTION ITEMS

9.a. Element Education

1. Approval of Vehicle Purchase

MSC (Tweeten/Childers) to approve vehicle purchase. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Mr. Tweeten, Ms. A. Williams, C. Williams **Nays:** None
Abstain: None

9.b. Community Montessori

1. Approval of 22-23 School Accountability Report Card (SARC)

MSC (C. Williams/Childers) to approve the 22-23 School Accountability Report Card (SARC). Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Mr. Tweeten, Ms. A. Williams, C. Williams **Nays:** None
Abstain: None

9.c. Dimensions Collaborative School

1. Approval of 22-23 School Accountability Report Card (SARC)

MSC (Rohrer/A. Williams) to approve the 22-23 School Accountability Report Card (SARC).. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Mr. Tweeten, Ms. A. Williams, C. Williams **Nays:** None
Abstain: None

2. Approval of Integrated Math 2A/B Course Description

MSC (Rohrer/Childers) to approve the Integrated Math 2A/B Course Description. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Mr. Tweeten, Ms. A. Williams, C. Williams **Nays:** None
Abstain: None

10. FUTURE AGENDA ITEMS

11. NEXT MEETING DATE - Regular Board Meeting

- Date: March 1, 2024
- Location: Administrative Offices
1441 Montiel Road #143
Escondido, CA 92026
- Time: 11: 30 AM Closed Meeting
12:00 PM Public Meeting



Community Montessori & Dimensions Collaborative School

12. ADJOURNMENT

1:18 p.m.

DocuSigned by:
Jared Sinclair
80CA65E49CAD4C4...
Date 3/1/2024

Board President
DocuSigned by:
[Signature]
819238B3ACD5424...
Date 3/3/2024

Board Secretary

DRAFT