



Community Montessori & Dimensions Collaborative School

MEETING MINUTES

**Regular Board Meeting
Element Education, Inc.
October 5, 2022
1:00 P.M. Closed Meeting
1:30 P.M. Public Meeting**

Element Staff:

Roland Yung, Chief Operations Officer
Paul Johnson, School Director DCS
Niki Sestina, Director of Student Services
Kiran Sihota, Director of Human Resources
Doug Miller, Chief Business Officer
Earl Otte, School Director, CM
Susan Michaels, Executive Assistant
Janeal Foree, Registrar
Emily Snow Registrar
Adam Young, South County Manager

LOCATION

1441 Montiel Road #143
Escondido, CA 92026

1816 Oak Hill Drive
Escondido, CA 92026

3751 Mary Lane
Escondido, CA 92026

12370 Adobe Ridge Rd
Poway, CA 92064

4646 Mission Gorge Place
San Diego, CA 92120

1800 North Broadway
Escondido, CA 92026

9580 Carlton Hills
Santee, CA 92071

6797 Embarcadero Lane
Carlsbad, CA 92011

1. OPENING PROVISIONS

1.a. Call to Order and Roll Call **1:05 p.m.**

Members present: Childers, Rohrer, Sinclair, Williams

Members Absent: Raymond, Tweeten

Secretary: Novacek

Recording Secretary: Michaels

1.b. No public comments related to closed session.

1.c. Adjourned to Closed Session

2. CLOSED SESSION

3. PUBLIC SESSION

3.a. Ms. Rohrer called the meeting to order, and a quorum was established. **1:35 p.m.**

3.b. Ms. Childers led the Pledge of Allegiance.

3.c. The agenda was approved with the following change: Remove Action Item 8.a.1 Consideration of 23-24 Key Dates.



Community Montessori & Dimensions Collaborative School
MSC (Sinclair/Williams) to approve agenda with following change: Remove Action Item 8.a.1.
Consideration of 23-24 Key Dates passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

3.d. Ms. Rohrer reported there was no action taken during closed session.

4. RECOGNITIONS AND PRESENTATIONS

4.a. Mr. Johnson recognized Mr. Adam Young, South County Manager, for his positive attitude and exceptional work as the new manager at the Mission Valley Learning Center.

4.b. Mr. Otte shared a list of upcoming activities and events, thanked the staff and parents for their hard work in preparing for the Williams Act visit, reported the Spanish classes have started for the upper elementary students, music classes have started for the lower elementary classes, staff at each learning center is preparing to host the Montessori Journey, and iReady diagnostics are wrapping up.

4.c. Mr. Johnson shared a list of upcoming events and activities, thanked staff and parents for their help with relocating the resource center, and reported the competitive robotics teams are gearing up for the season and iReady diagnostics are wrapping up.

5. COMMUNICATIONS - Agenda and Non-Agenda Items

5.a. There were no public comments.

5.b. Ms. Rohrer shared her observations of her most recent visit to the Carlsbad Learning Center. Ms. Novacek expressed appreciation for Ms. Williams taking the time to attend the DCS Homeschool Open House in Rancho Bernardo.

6. APPROVAL OF CONSENT ITEMS

6.a. Approval of Minutes of Regular Board Meeting on August 24, 2022, and September 21, 2022 Special Meeting.

6.b. Ratification of Check Runs for August.

MSC (Childers/Sinclair) to approve Consent Items. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

7. INFORMATION ITEMS - NO ACTION

7. a. Chief Business Officer Report

1. Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.

2. Mr. Miller reported Poway Unified School District donated three Chromebook charging carts.

7. b. Director of Human Resources Report



Community Montessori & Dimensions Collaborative School

1. In Ms. Sihota's absence, Ms. Novacek reported the following the new hires: one DCS Administrative-Specialist-Operations, one CM Administrative-Specialist-Operations, two CM Learning Assistants, one DCS Educational Facilitator, one Instructional and Student Support Assistant, two Educational Specialists, and one Occupational Therapist. Ms. Novacek reported the following open positions: two CM Learning Assistants, one DCS Administrative Specialist-Operations, one Speech and Language Pathologist, and one Instructional and one Student Support Assistant.
2. In Ms. Sihota's absence, Ms. Novacek reported the following professional learning activity: the Special Education Department started Fostering Positive Environments, an online course, the CM Student Support Manager attended Zones of Regulation training, DCS Educational Technology Manager and DCS Educational Facilitator attended the Mathematics Diagnostic Testing Project virtual conference, all CM and DCS Regional Managers and Administrative Specialist-Operations attended Medication Administration Training, and the Executive Assistant attended the Complying with California Conflict of Interests Laws webinar.

7. c. Executive Director Report

1. Ms. Novacek reported several staff members will be attending a customized Power Traits Training and Workshop November 8th and 9th in Ventura, CA, and the second Element U training module is in the final review phase.
2. Ms. Novacek reported Lois Ingber, Behavioral Counselor, is hosting two parent workshops and the production of a new *Element Is Everything* podcast episode is underway.

8. ACTION ITEMS

8. a. Element Education

1. ~~Consideration of 23-24 Key Dates removed from the agenda.~~
2. Consideration of Virtual Venue for October 26, 2022, Meeting

MSC (Sinclair/Childers) to approve hybrid meeting for October 26, 2022, meeting. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

8.b. Community Montessori

1. Approval of Fiscal Year 21-22 Unaudited Actuals

MSC (Williams/Sinclair) to approve Fiscal Year 21-22 Unaudited Actuals. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

2. Approval of Local Control Accountability Plan (LCAP)

MSC (Sinclair/Childers) to approve Local Control Accountability Plan (LCAP). Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None



Community Montessori & Dimensions Collaborative School

3. Approval of San Diego Fence Proposal

MSC (Childers/Williams) to approve San Diego Fence Proposal. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

4. Approval of Asbestos Hazard Emergency Response Act (AHERA)
Asbestos Management Plan.

MSC (Williams/Sinclair) to approve Asbestos Hazard Emergency Response Act (AHERA)

Asbestos Management Plan. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

8.c. Dimensions Collaborative School

1. Approval of Fiscal Year 21-22 Unaudited Actuals

MSC (Sinclair/Childers) to approve Fiscal Year 21-22 Unaudited Actuals. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

2. Approval of Local Control Accountability Plan (LCAP)

MSC (Childers/Williams) to approve Local Control Accountability Plan (LCAP). Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None

3. Approval of Asbestos Hazard Emergency Response Act (AHERA)
Asbestos Management Plan.

MSC (Williams/Sinclair) to approve Asbestos Hazard Emergency Response Act (AHERA)

Asbestos Management Plan. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Sinclair, Ms. Williams

Nays: None **Abstain:** None



Community Montessori & Dimensions Collaborative School

9. FUTURE AGENDA ITEMS

- Educator Effectiveness Report and Updated Plan
- Reports: Student Performance; SPED; EL; Advisory Council

10. NEXT MEETING DATE - Regular Board Meeting

Date: October 26, 2022
Location: Hybrid (In person Board Members, Public Virtual)
Time: 1:00 PM Closed Meeting
1:30 PM Public Meeting

11. ADJOURNMENT

2:37 p.m.

DocuSigned by:
Barbara Rolner
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10/27/2022

Board President

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11/18/2022

Board Secretary