



Community Montessori & Dimensions Collaborative School

MINUTES

**Regular Board Meeting
Element Education, Inc.
April 26, 2023
1:00 P.M. Closed Meeting
1:30 P.M. Public Meeting**

Staff Present:

Roland Yung, Chief Operations Officer
Paul Johnson, School Director DCS
Niki Sestina, Director of Student Services
Kiran Sihota, Director of HR
Doug Miller, Chief Business Officer
Earl Otte, School Director, CM
Susan Michaels, Executive Assistant
Emily Snow, Registrar
Abraham Abdelrehim Technology Manager
Eva Chaidez, Administrative Specialist-
Resources
Amie Self Administrative Specialist-
Business Services

LOCATION

1441 Montiel Road #143
Escondido, CA 92026

1816 Oak Hill Drive
Escondido, CA 92026

3751 Mary Lane
Escondido, CA 92026

12370 Adobe Ridge Rd
Poway, CA 92064

4646 Mission Gorge Place
San Diego, CA 92120

1800 North Broadway
Escondido, CA 92026

9580 Carlton Hills
Santee, CA 92071

6797 Embarcadero Lane
Carlsbad, CA 92011

1. OPENING PROVISIONS

1.a. Call to Order and Roll Call

1:00 p.m.

Members present: Childers, Rohrer, Sinclair, Tweeten, A. Williams, C. Williams

Secretary: Novacek

Recording Secretary: Michaels

1.b. No public comments related to closed session.

1.c. Adjourned to Closed Session

2. CLOSED SESSION

3. PUBLIC SESSION

3.a. Mr. Sinclair called the meeting to order, and a quorum was established.

3.b. Ms. Williams led the Pledge of Allegiance.

3.c. Approval of Agenda

MSC (Rohrer/Childers) to approve agenda. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Mr. Sinclair, Ms. A. Williams, C. Williams



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3.d. Mr. Sinclair reported there was no action taken during the closed session.

4. RECOGNITIONS AND PRESENTATIONS

4.a Ms. Sestina recognized Johnny Pontecorvo, Education Specialist, for his leadership, expertise, dedication, and caring nature. Ms. Sestina recognized Ms. Cerrah Vondersaar, Education Specialist, for being a passionate advocate for her students and creating a beautiful student support center. Mr. Otte recognized Elizabeth Gonzalez, Educational Facilitator, for her dedication, commitment, and for going above and beyond what is expected.

4.b. Mr. Otte shared a list of upcoming field trips, activities, and projects.

4.c. Mr. Johnson shared a list of upcoming field trips, activities, and projects.

5. COMMUNICATIONS - Agenda and Non-Agenda Items

5.a. Six requests for live comment and thirteen written comments were received:

1. Sarah Posalski
2. Kate Smoke
3. Jonathan Sharp
4. Amanda Barnett
5. Eric Fracassi
6. Carey Fox
7. Melissa Furioli
8. Kristi Knox
9. Mandy Pundik
10. Kristen Kurtz
11. Kristin Fracassi
12. Sharon Rae DeLeon
13. Megan Alvarez
14. Cristine Carrier Schmidt
15. Chelsea Nance
16. Josh Fox
17. Katie Ho
18. Jason Dieter Gratz
19. Cynthia Kerepeszki

5.b. Mr. Sinclair reported he enjoyed his visits to the Mission Valley and Poway Learning Centers.

6. APPROVAL OF CONSENT ITEMS

6.a. Approval of Minutes of Regular Board Meeting on March 29, 2023

6.b. Ratification of Check Run for March 2023

MSC (Tweeten/Rohrer) to approve Consent Items. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Mr. Sinclair, Ms. A. Williams, Ms. C. Williams

Nays: None **Abstain:** None

7. INFORMATION ITEMS - NO ACTION

7. a. Chief Business Officer Report

1. Mr. Miller presented the current financial information for Community Montessori and Dimensions Collaborative School.
2. Mr. Miller reported staff is currently working on determining technological needs and budgets for the 23-24 school year.
3. Mr. Miller reported that the Compensation Committee and administrative leadership are still working on the annual review of the salary schedule. It is anticipated a revised schedule will be available for board action at the May meeting.

7. b. Director of Human Resources Report

1. Ms. Sihota provided a written report on recent hires and current openings.
2. Ms. Sihota provided a written report on employees who engaged in formal professional learning since the last board meeting.



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7. c. Chief of Operations Officer Report

1. Mr. Yung reported staff continues to work with the City of Poway to resolve the fence project at the Poway Learning Center, staff is working with the City of Santee on landscaping requirements for the Santee Learning Center, there was a large pipe leak at the Oak Hill Learning Center that has been repaired, and the Administrative Specialists-Operations continue to work on a handbook.
2. Mr. Yung reported staff is working on pre-orders for the 23-24 school year.

7. d. Executive Director Report

1. Ms. Novacek reported staff continues to work on providing updates on the conditional use Permits (CUP) for the learning centers and the Santee Learning Center CUP was unanimously approved. Ms. Novacek thanked the Santee Learning Center staff for their assistance in getting the CUP approved.
2. Ms. Novacek reported staff is focusing on observations around focused goals and working on observation protocols.

8. Discussion Item:

- 8.a.1. Ms. Novacek reported AB 1655 designating Juneteenth a holiday was signed by the Governor in September 2022 and depending on staff feedback it will be added to the Element calendar for the 23-24 school year or 24-25 school year.

9. ACTION ITEMS

9.a. Community Montessori

1. Approval of Play Structure for the Santee Learning Center

MSC (Tweeten/A. Williams) to approve Play Structure for the Santee Learning Center. Motion passed.
(6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Mr. Sinclair, Ms. A. Williams, C. Williams

2. Approval of Play Structure Repairs

- a. Oak Hill
- b. Mary Lane

MSC (Childers/A. Williams) to approve Play Structure Repairs. Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Mr. Sinclair, Ms. A. Williams, C. Williams



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9.b. Dimensions Collaborative School

1. Approval of Shade Structure for the Montiel Learning Center

MSC (Rohrer/Tweeten) to approve Shade Structure for the Montiel Learning Center.

Motion passed (6-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Mr. Sinclair, Ms. A. Williams, C. Williams

10. FUTURE AGENDA ITEMS

- Salary Schedule
- 23-24 Calendar

11. NEXT MEETING DATE - Regular Board Meeting

Date: May 24, 2023
 Location: Administrative Offices
 1441 Montiel Road #143
 Escondido, CA 92026
 Time: 1:00 PM Closed Meeting
 1:30 PM Public Meeting

12. ADJOURNMENT

2:57 p.m.

DocuSigned by:

 80CA65E49CAD4C4... Date 5/26/2023

Board President

DocuSigned by:

 819238B3ACD5424... Date 6/2/2023

Board Secretary